

NOTEBOOK & BINDER CLIP

instructions



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Supplies Needed:

1 Composition Theme Notebook

2 12x12 sheets of Designer
or Solid Color cardstock

1 12x12 sheet of coordinating
Designer or Solid Color Cardstock

Double-sided Tape

Border System with cartridges

3 Binder Clips (1 each: large, medium,
and small)

Embellishments



First, decide which paper will be the outside cover, which will be the inside cover, and which will be your border.

Notebook Inside:

Step 1:

Cut the outside cover 12 x 12 cardstock to 9 3/4 inches. Then, cut this 9 3/4 x 12 inch piece of cardstock in half so that you end up with two 9 3/4 x 6 inch pieces (one for the inside and one for the outside). Stack them so they are right sides up or wrong sides together (the print you want showing should be facing up and flipped over for the back). Round the right hand corners only (this will match the right hand corners of the notebook). Note: I have found that the Creative Memories Corner Rounder is the perfect radius to match the notebook corners.

Cut the inside cover 12 x 12 cardstock to 9 3/4 inches. Then, cut this 9 3/4 x 12 inch piece of cardstock in half so that you end up with two 9 3/4 x 6 inch pieces. Stack them so that the inside prints are together or right sides together (the cardstock will be "inside out" so that the prints for the inside will be against each other). Round the right hand corners only.

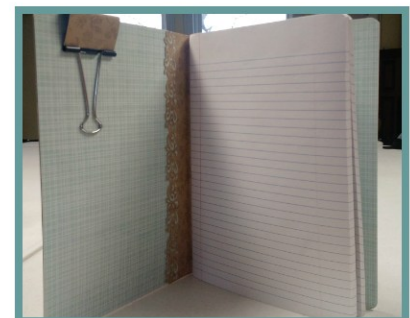
Cut your border strip for the inside notebook binding to be 9 3/4 x 5 inches. Note: Pay attention to the border cartridge that you are using. If the design is deep you may need to allow for a wider piece so that the original notebook cover does not show.

Step 2:

Adhere tape to the wrong side of the inside cover pieces around all edges. Remove the backing from the tape and fold back the tape at the rounded corners. Adhere the cardstock to the inside covers on the front and back of the notebook being careful to match the rounded corners. Make sure that the adhesive edges are secure.

Step 3:

Adhere tape to the wrong side of the inside border strips around all edges. If you have a deep cut border design, use a glue stick on the cut design edge so that it will be secure. Remove the backing from the tape and adhere this to the inside covers of the notebook starting at the inside edge leaving about 1/8 to 1/4 inch from the paper in the book. Make sure the adhesive edges are secure.





NOTEBOOK & BINDER CLIP INSTRUCTIONS CONTINUED

Notebook Outside:

Step 1:

Adhere tape to the wrong side of the outside cover pieces (the $9\frac{3}{4} \times 6$) on all sides. Remove the backing from the tape and fold back the tape at the rounded corners. Adhere the cardstock to the outside covers on the front and back of the Notebook being careful to match the rounded corners. Make sure that the adhesive edges are secure.

Step 2:

Adhere tape to the wrong side of the outside cover border strip ($9\frac{3}{4} \times 5$) on all sides, and down the middle. If you have a deep cut border design, use a glue stick on the cut design so that it will be secure (these are the same steps as followed for the inside covers). Before removing the tape backing, carefully curl the outside border/binding so it will form to the notebook and cover the front and back binding. Hold the piece up to the notebook so you can mark or eye the placement of the border. Remove the tape backing and adhere to the outside covers of the notebook starting on the front and then forming it over to the back of the notebook. Make sure the adhesive and edges are secure.



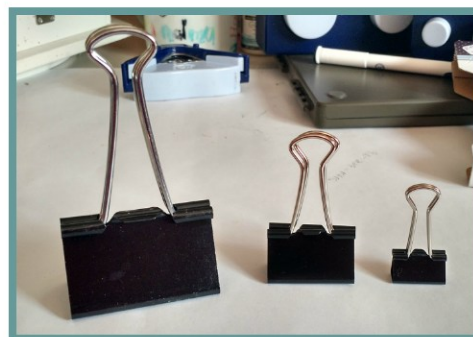
Binder Clips:

Cut a $3\frac{1}{4} \times 2$ inch strip for the large binder clip, a coordinating $1\frac{1}{4} \times 2$ inch strip for the medium binder clip, and a third coordinating strip that is $\frac{3}{4} \times 1\frac{1}{4}$ inches for the small binder clip.

Adhere double-sided tape to the binder clips on all sides making sure the binder clips are well covered so the paper will stick.

Remove the tape backing to expose the adhesive. Starting at the top edge of the binder clip, line up the paper and form over the edges to the back of the clip. Make sure all edges and surfaces are secure. Repeat for each binder clip.

Embellish as desired and tie the binder clip set together with Bakers Twine or embroidery floss and clip to the notebook cover.



Credits

The Our Memories For Life products used in this notebook & binder clip set were from the Miracles and Milestones by Katie Pertiet collection (Designer Cardstock and Border Strips), Border Maker Antique Floral Design Cartridge, and 12" Trimmer.

Created by Mary Lynn Kolka 3/2016



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