



Congratulations on the launch of your new business. Now is the perfect time to get busy setting up your business and doing things that will keep you excited. Use this simple checklist to keep you on task.

Business Set Up Checklist

- Create a filing system
 - Customers
 - Sponsoring
 - Leads
 - Training (by category)
 - Incentives/Promotions
 - Tax Write Offs
- Create Business Email Account
- [Order Business Cards](#)
- [Login to Back Office and get familiar](#)
- Update Personal Website Profile
- [Get familiar with Resource Center](#)
- [Install Youngevity Go2 App](#)
- Set Up Social Media Business Pages
- [Follow all company Social Media Outlets](#)
- Set Up Auto Ship

Business Launch Checklist

- [Complete Your Business Plan](#)
- Send Your Business Plan to Enroller
- [Complete Building Your Network Worksheet](#)
- Start Contacting People in Your Network
- [Get Familiar with Products](#)
- [Learn Compensation Plan](#) [WATCH VIDEO](#)
- Review Current Specials & Incentives
- Schedule Support Calls with your Enroller
- Set Up Calendar - Know Your Working Days
- Schedule Your Launch Event
- Continue 90 Days to Success Training

Last, but not least, *Share* your *Excitement* everywhere you go!

You chose a company with integrity & heart that offers amazing products, support and training!